

SOUTH CENTRAL RAILWAY



General Manager's Office,,
Personnel Department,
Secunderabad.

No.SCR/P.HQ/228/EC/CLAs/XIV.

Dt.:25-01-2021

NOTIFICATION

Sub:-Filling up of vacancies for selection to the post of Chief Law Assistant in
Level-7 of Pay Matrix 2016 (GP ₹.4600) against 60% Promotional quota-Reg

Applications are invited from serving permanent Railway employees of South Central Railway for filling up of vacancies of Chief Law Asst. in Level-7 of Pay Matrix 2016 (GP ₹.4600) against 60% promotional quota.

1	No. of vacancies	04 (Four) (UR-3,SC-01, ST-Nil)
2	Level in 7 th CPC Pay Matrix	Level-7 of 7 th CPC Pay Matrix. (GP Rs. 4600/-)
3	Eligibility conditions	All Group "C" employees who are in
	i. Pay	Level-2 (GP 1900) to Level-6 (GP ₹.4200) (Both are inclusive) on regular basis irrespective of the Departments in which they may be working (RB Lr.No.E(NG)I/2020/PM 1/8 dt.15.01.2021, [RBE No.05/2021]), Grade Pay granted under MACPS etc., is not counted for determining the eligibility.
	ii. Length of service	Having 05 years regular service as on date of notification.
	iii. Educational Qualification	Graduation in Law from a recognised university. (Xerox copy of Provisional/original certificate is to be enclosed).
	iv. Other conditions	Employees with GP Rs.4600/Level-7 of 7 th CPC are not eligible (RB Lr. No.E(NG)/II-2008/PM1/15 dt. 03.09.2009 (S.C.No.143/09)
4	Mode of selection	Written test and viva-voce. There will be no supplementary examination as this is a General post. Candidates secured 60% in written test are eligible to be called for viva-voce. Panel will be formed in the order of over all merit provided they secure 60% in written examination and on aggregate. No classification of Outstanding. No relaxation of marks for reserved category employees. In terms of Railway Board's Lr.No.E(NG)I/2018/PM14, dated 14/12/2018 (RBE No.196/2018) circulated as PCPO's S.C.No.212/2018, the question paper will be 100% Objective type. All questions will be of multiple choice only. The examination will be in Pen and paper mode. To ensure authenticity of the answers, cuttings, over-writings, erasing or alterations of any type in the answer will not be accepted. Zero marks will be given for answer having correction/overwriting. There shall be negative marks for incorrect answers. One third of the marks allotted for each question will be deducted for wrong answers

[Handwritten signature and date]
25/1/2021

5	Syllabus	Enclosed as Annexure-I
6	Application form	Enclosed Annexure-II Full care should be taken while filling up application form Incomplete application form will be rejected.
7	Other conditions	No pre-promotional training will be given to the applicants, since it is a non-safety category.
8	How to apply	Applicants should fill up application form after thoroughly reading the eligibility conditions, syllabus and submit the filled in applications form with enclosures to the controlling officer. Any act of wrong or misleading information will be taken up under DAR.
9	i) Last date for submission of application	<u>25-02-2021</u> to controlling officer.
	ii) Forwarding of application by units	The controlling officer should send the application to the respective personnel Officer of the Divn./HQrs by <u>05-03-2021</u> . Immediately the cadre personnel officer should verify the correctness of the particulars furnished by the employees in their applications with their respective SRs and forward only the eligible application to the SPO/Cadre-II in PCPO/O/SC, Rail Nilayam, SC on or before <u>15-03-2021</u> through special messenger. Application received after due date will not be accepted.

The applications received from the employees directly in PCPO's Office without certification by the concerned Personnel Officers will be rejected. No application will be entertained after the last date irrespective of any reasons.

The applicants may also visit Website www.scr.indianrailways.gov.in for Notification, Syllabus and Application form.

Encl: Annexure I & II.

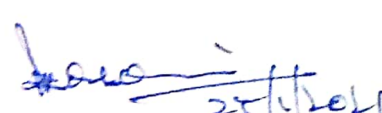

(K.RASANA DEVI)

SPO/Cadre-II

for Principal Chief Personnel Officer

Copy to:

SDGM, PFA, PCCM, PCOM, CCO, CMPE(R&L), PCE & CAO/C, PCMM, PCSO, PCME, PCMD, PCSTE, CSTE/.C, PCEE, PCSC/RPF, CPM/RE/VSKP, MAS, CPRO, SECY.TO GM/S.C.RLY, SR.LO, DRM/P/SC, HYB, BZA, GNT, GTL & NED. SR.DFMs & SR.DSCs/SC, HYB, BZA, GNT, GTL & NED, STATISTICAL OFFICER/SC, EDPM/BZA, GTL, SC, CMS/SC & HYB, MD/LGD, GTL, GNT, BZA, NED, DY.COS//LGD, DY.CEE/LGD, DY.CE/EWS/LGD, SR.DME/DSL/GY, GTL, KZJ, MLY, DY.CE/EWS/LGD, SR.DME/MEMU/MLY STC/LGD, ZCETC/KCG, PRINCIPAL/RDC/LGD & ZRTI/MLY, PRINCIPAL/ESTC/LGD, PRINCIPAL/RPF/TC/MLY, ADDL.REGISTRAR/RCT/LGD, GGM/IRCTC/SC, CH.CASHIER/SC, WPOs/LGD, RYPS, TPYS, APO/MFT, S&T, WS CHAIRMAN/RRB/SC, RRC/SC, SECY. TO PCPO FOR INFORMATION.
ALL DY.CPOS, SPOs, APOs IN CPOs OFFICE.
RAJBHASHA ADHKARI, HINDI OFFICER/RN/SC
CHIEF OS/GENERAL, CPO/O/SC.
PRINTING PRESS/SC
GS/SCRE SANGH, GS/SCRM UNION.


for Principal Chief Personnel Officer

ANNEXURE-I

SYLLABUS FOR CLA POST AGAINST 60% PROMOTIONAL QUOTA

- I Knowledge of Constitution of India and all statutes which are of frequent application for Railways working.
- II Knowledge in procedural Law (CPC, Civil Rules of practice), Evidence Act, Railway Act, Indian Contract, Provision of Constitution regarding employment and protection given to Government servants, Limitation Act, Human Rights Protection Act, Arbitration & Conciliation Act, Administrative Tribunal Act, RCT Act, RTI Act 2005, Consumer Protection Act, Labour Laws such as Industrial Dispute Act, Factories Act, W.C.Act, Payment of Wages Act, Minimum Wages Act, Contract Labour (Regulation and Abolition) Act, Taxation enactment like Sales Tax, Central Sales Tax, Entry Tax etc., Environmental Laws, Land Acquisition Act, PP (EOU), Hindu Law and Muslim Law etc.
- III Knowledge of Railway working in its various branches with special reference to:
- Commercial Branch : Claims, Rates and Developments.
 - Accounts Branch: Disposal of attachments and prohibitory orders from the Court.
 - Works Branch : Extension of Agreements, Indemnity Bond, Power of Attorney, Guarantee Bond etc.
 - Personnel Branch : Railway Conduct Rules, DAR cases, Settlement cases, Selections, PF, Pension Rules, Court attachment of salaries, Rules regarding Reservations in Promotion & Recruitment, e-Pass & related matters, Changing eco- system of Personnel Department working under HRMS
- IV Official Language Policy and Rules.

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25/1/2021

ANNEXURE II

APPLICATION FOR THE POST OF CHIEF LAW ASSISTANT IN Level-7 of 7th PC Pay Matrix

S.No	Particulars	
1	Name (in Block letters)	
2	Father's Name (in Block letters)	
3	iii) Present Designation (mention if Ad-hoc) iv) Division & Station	
4	Present Pay, Pay Band with Grade Pay, Grade Pay granted under MACPS will not be counted to determine the eligibility.	
5	iii) Date of Birth iv) Date of Appointment a) To service i) To the present post with GP(Level) j) MACPS if any.	
6	P.F.Number	
7	Length of non-fortuitous Group 'C' service on this Railway as on date of Notification.	
8	Education Qualification (Academic) PG/Degree/Year/University *certificates to be attached, self attested with date	
9	Whether belong to SC/ST/UR	
10	Brief particulars of experience in legal related in official duties with a view to bring out the aptitude of the employee for the post applied for	
11	Reasons for applying for the post of Chief Law Assistant.	
12	List of enclosures	
13	Mobile No. and E.Mail ID (If any)	

I declare that the particulars furnished above are correct and true, I am liable for Departmental DAR action if the same are found to be false or fabricated.

Date:

Station:

Signature of the employee

The above particulars are verified and found correct.

Signature of the Controlling Officer
Name & Designation
Station & Date

South Central Railway

No:

Office

Date:

Ref: PCPO/SC's Lr. No./SCR/P-HQ/228/EC/CLAs/XIV Date 25.01.2020

Forwarded to the SPO/Cadre-II, Office of the Principal Chief Personnel Officer, IV Floor, Rail Nilayam, South Central Railway, Secunderabad. The particulars of the above named employee against S.No.1 to 13 are verified with SR and found correct. The above level is granted on regular basis & not on account of grant of MACPS.

Certified that there are no DAR/Vig./SPE cases against Sri.....

Office Seal:

Signature of the Personnel Officer